

INTERNSHIP OFFER

FROM FEBRUARY 2018, 5-6 MONTHS

ASSISTANT PROJECT MANAGER

In the context of Act program, Sevea is looking for an engineer student of Grenoble INP to be placed into a social enterprise of the network of Sevea. She/he will benefit from a weekly follow up and advise from consultants of Sevea.

About Sevea

Sevea: Sevea is a Cambodian consulting company offering strategic and operational support to Corporations, Organizations, Projects & Social Entrepreneurs that seek to develop their impact strategies in the Water & Energy sector and/or engage with BOP markets.

Find more information on our website: www.seveaconsulting.com

Act Program: Act is a program designed by Sevea to support, operationally & overtime, social enterprises through 6-month top-level students' internships. To maximize the impacts of such internships, all students are coached by consultants of Sevea. More than 30 students have already worked with 14 social enterprises during the last 3 years.

Find more information on the website page of Act program:
<http://www.seveaconsulting.com/en/initiatives/act-program/>

Application process

Send your CV in English, a cover letter in English and the school record of the previous year to Sevea through the job application of our website: <https://podio.com/webforms/15528572/1040751>

If you meet any problem during the application process, please send us an email:
@: contact@seveaconsulting.com

Position	Assistant Project Manager
Pole	Engineering
Structure	NRG Solutions
Country	Cambodia
Contract type	Internship
Stipend	Stipend from Foundation Grenoble INP* + Visa for the duration of the internship
Period	February 2018

*: Conditions to review directly with the Foundation Grenoble INP



NRG Solutions

New Renewable Green Solutions Co., Ltd. is a solar energy company founded in 2013 in Cambodia. We strive to deliver affordable and high quality solutions that match our customer's needs on a case-by-case basis, while providing world class after sales support.

Our Engineering department provides custom designed solutions that meet all of our customer needs. Whether electrifying an off-grid installation or just to reduce the electricity bill, we have a solution. We perform in-depth studies and provide tailored solutions to meet our customers' needs.

As an EPC company (Engineering, Procurement and Construction), we provide turnkey solutions from the first evaluation through commissioning and a reliable after-sale service.

Missions

According to the needs and the context of the enterprise, the intern can be in charge of one specific project as well as acting into many different sector of the business, such as described below:

Project management

- Coordinate, participate, facilitate and take minutes during project meetings
- Ensure timely preparation of information and other written documents/material as required for implementation of project activities
- Support the entrepreneur to develop/implement the strategy of the enterprise

Operations optimization

- Assist the structuration of the enterprise organization
- Definition and/or reinforcement of tools and processes (monitoring and management tools, supply chain, IT, communication)

R&D

- Develop expertise knowledge on specific technical subjects as needed for the company development
- Design and/or test new products and tools

Note: This description of duties and responsibilities is intended to indicate the kind of tasks required of the position. It does not limit or exclude other duties not mentioned here.

Profile / Education requirement and qualifications

- Engineer doing a gap year (master1) or looking for a final internship before graduation (master2) – a master related to energy sector would be a plus
- A previous experience in solar sector and/or having business understanding are preferred
- Passionate by social enterprise, start-up environment and access to energy challenges
- Strong interest into project management
- Very good written and verbal communication skills in English and including report writing
- Excellent interpersonal, time management, problem solving and organizational skills
- Experience in networking and working with diverse populations would be a plus
- Knowledge of Word, PowerPoint and Excel